



OSBPG Foundation Charity Breeders and Producers User Guide

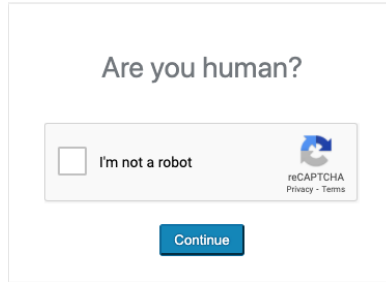
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Table of Contents

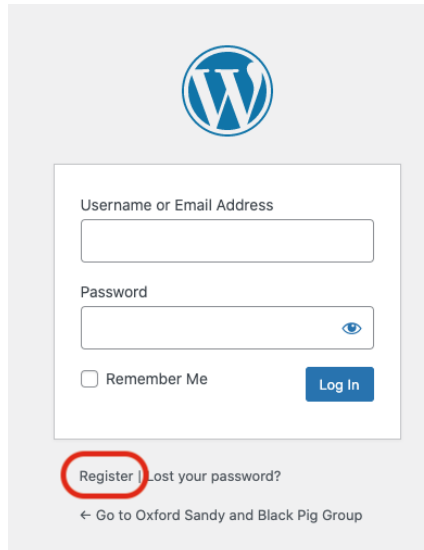
How to register on our website.	2
Creating a Listing	5
Managing Your Listing	10
Deleting Your Listing	13

How to register on our website.

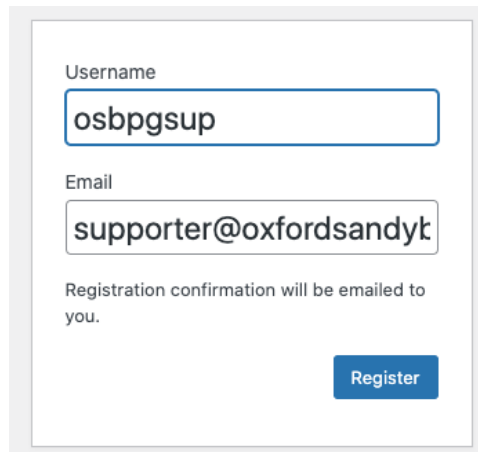
1. Goto <http://oxfordsandyblackpiggroup.org/wp-login.php>
2. If you are prompted with an “Are you human?” box, Click the box then click Continue

A reCAPTCHA box titled "Are you human?". It contains a checkbox labeled "I'm not a robot" and a reCAPTCHA logo with links for "Privacy" and "Terms". A blue "Continue" button is at the bottom.

3. You will now be presented with a login window, click on the register link as shown below.

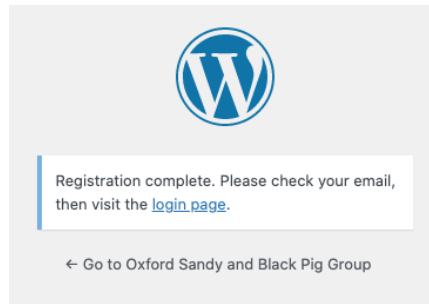
A WordPress login window. At the top is the WordPress logo. Below it is a form with fields for "Username or Email Address" and "Password". There is a "Remember Me" checkbox and a blue "Log In" button. At the bottom, the "Register" link is circled in red, followed by "Lost your password?". A link at the very bottom says "← Go to Oxford Sandy and Black Pig Group".

4. At the registration screen choose your username (minimum 8 characters), and your email address, similar to that shown below. If you're happy click next

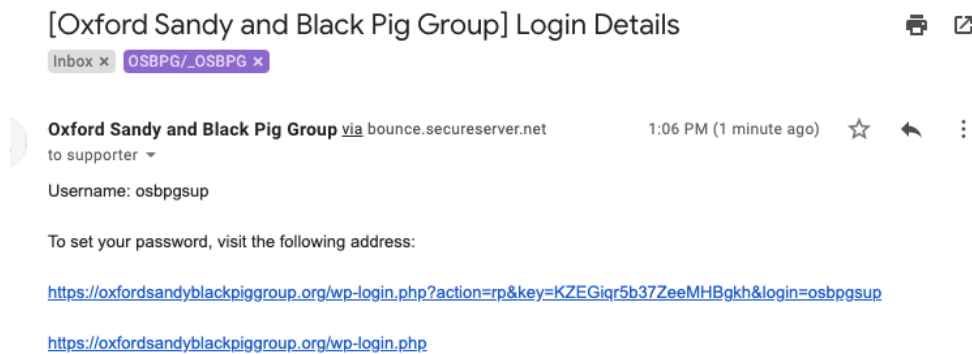
A registration screen. It has two input fields: "Username" with the text "osbpqsup" and "Email" with the text "supporter@oxfordsandyk". Below the fields, it says "Registration confirmation will be emailed to you." and there is a blue "Register" button.

Please note, if the username is already in use, it will come back with an error flagging that, and you'll need to choose a different one.

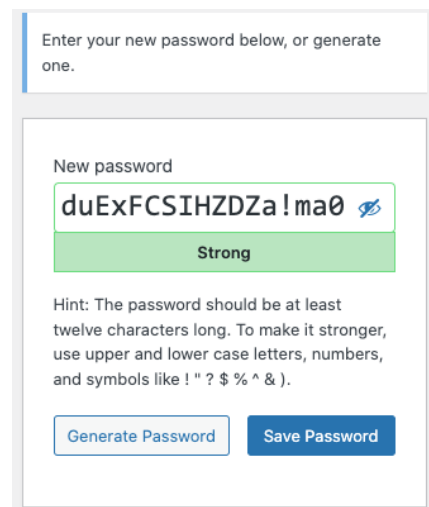
5. You may be asked to prove you're human again, please refer to step 2 above. Once successful you should be presented with this screen



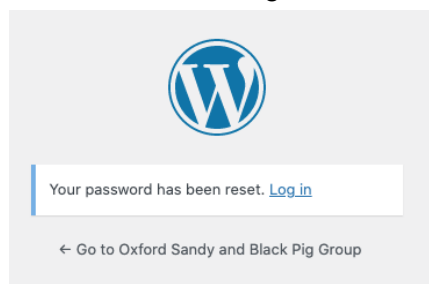
6. Now wait 5-10 minutes and go and check your email. You should receive an email similar to the below. Use the link to set a password.



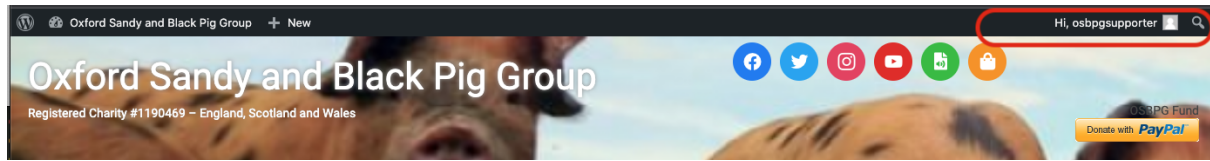
7. When prompted, you can either use the generated password or enter your own. When you're happy click Save Password



8. Once complete you will see this screen, click on the log in link



9. Now login with the details you created, and you will be taken to the main website where you will see you're logged in like below.

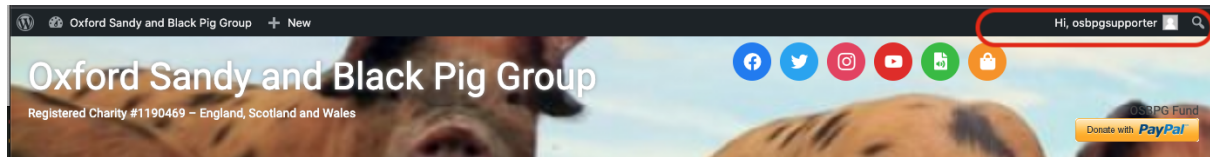


Creating a Listing

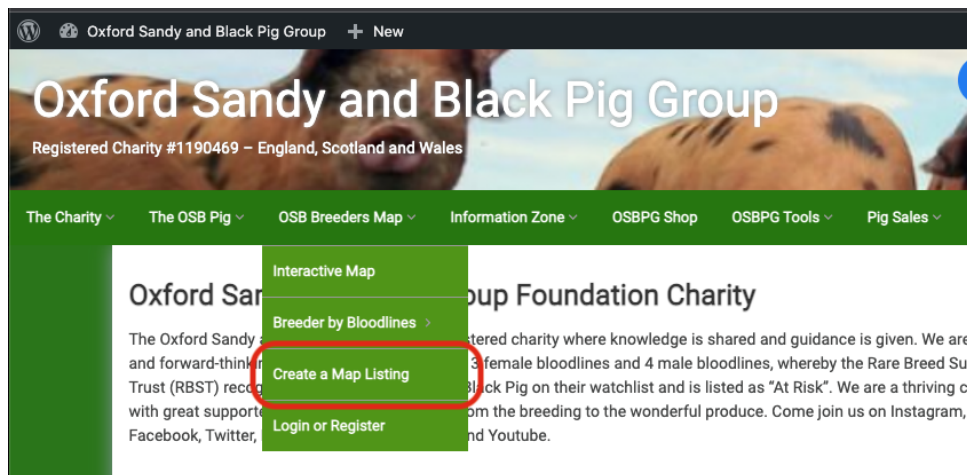
10. Goto <http://oxfordsandyblackpiggrou.org/wp-login.php>

11. If you are prompted with an “Are you human?” box, Click the box then click Continue

12. Log in with your details and you will be taken to the main website where you will see you’re logged in like below.



13. Now click on “OSB Breeders Map” followed by “Create a Map Listing” from the main menu as shown below



14. Now start to fill in the details as exempld below. You can use the “Location Services” button to locate your holding, if it’s not 100% accurate you can then drag and place the pin on the map.

Add OSB Breeder

Enter Listing Details

Breeder *

OSBPG Supporter Breeder

Enter the title.

Name: *

The Supporter

Address *

Holmes Lane, Holmes Farm, Kirton CP, Hubbert's Bridge, England

Please enter the listing street address. e.g. : 230 Vine Street

Address line 2 (optional)

Please enter listing Address line 2 (optional)

Country *

United Kingdom

Click on above field and type to filter list.

Region *

Lincolnshire

Enter listing region.

City *

Boston

Enter listing city.

Postcode

PE20 1SP



15. To select the bloodlines you keep, click in the field and a drop-down list will apply, find your bloodline and click it, this will populate the box.

Select Map View: Default Map

Please select listing map view to use

Email *: osbpgsupporter@oxfordssandyblackpiggroup.org

Contact Number *: 07590381188

Website: http://oxfordssandyblackpiggroup.org

You can enter your business or listing website.

Bloodlines Kept *: Enter tags separated by a comma ,

Popular tags

Alexander

Clare

Alison

Cynthia

Jack

Submit Listing Preview Listing

16. Repeat this until you have added all your bloodlines.

Select Map View: Default Map

Please select listing map view to use

Email *: osbpgsupporter@oxfordssandyblackpiggroup.org

Contact Number *: 07590381188

Website: http://oxfordssandyblackpiggroup.org

You can enter your business or listing website.

Bloodlines Kept *: Alexander x Cynthia

Popular tags

Alexander

Clare

Alison

Cynthia

Jack

Submit Listing Preview Listing

17. Now select the services you offer, this works similar to the bloodlines, in that you can add as as many or as few as you offer. Example as follows;

Select Map View: Default Map

Please select listing map view to use

Email *: osbpgsupporter@oxfordsandyblackpigggroup.org

Contact Number *: 07590381188

Website: http://oxfordssandyblackpigggroup.org

You can enter your business or listing website.

Bloodlines Kept *: Alexander, Clare, Cynthia

Start typing each bloodline you keep, and select from list. repeat for each bloodline

Services Available *: Breeding Stock, Meat Weaners

Default Category *: Boar Hire, Breeding Stock, Meat Weaners, OSB Pork Sales

Submit Listing, Preview Listing

18. You can now choose to upload pictures of your pigs, logos, pork, etc. no more than 10 files, and an individual file cannot be more than 2MB. Jpg, jpeg, and png file formats supported

Images: You can upload more than one image to create a image gallery on the details page.

Drop files here

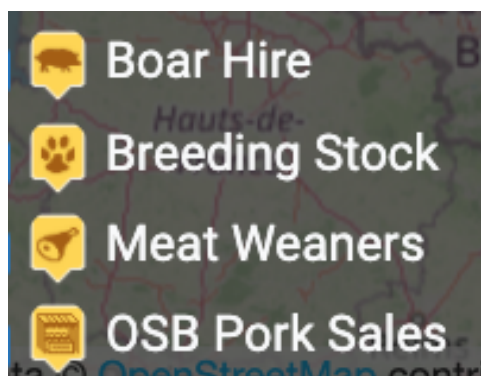
OR

Select Files

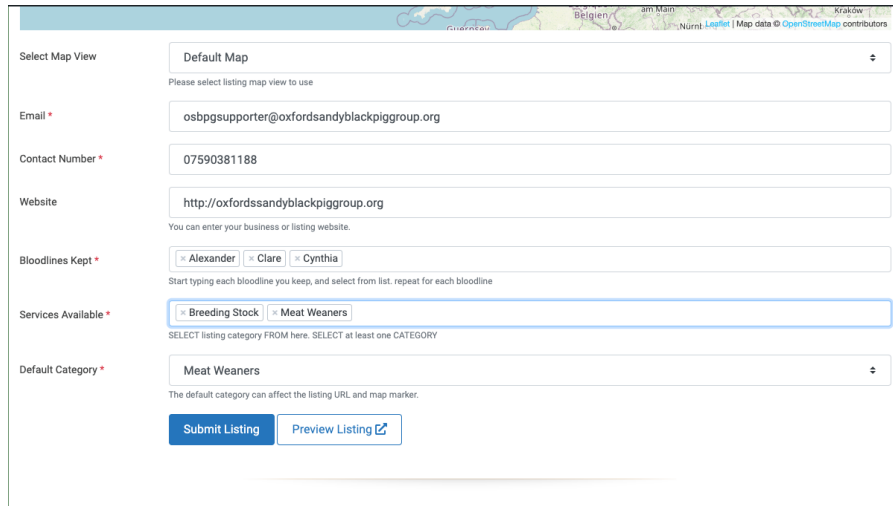
Allowed file types: .jpg, .jpe, .jpeg, .gif, .png, .bmp, .ico, .webp
(You can upload 10 files)

Please drag & drop the files to rearrange the order

19. You can now select what is called a default service, this determines which icon your map gets. Key as follows

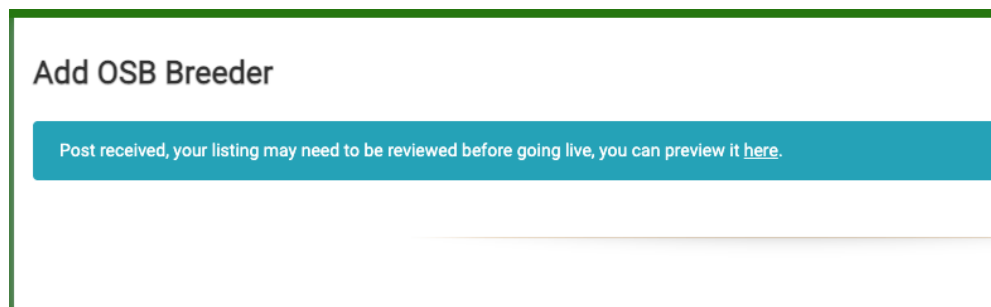


20. Once you're happy with it, click "submit listing"

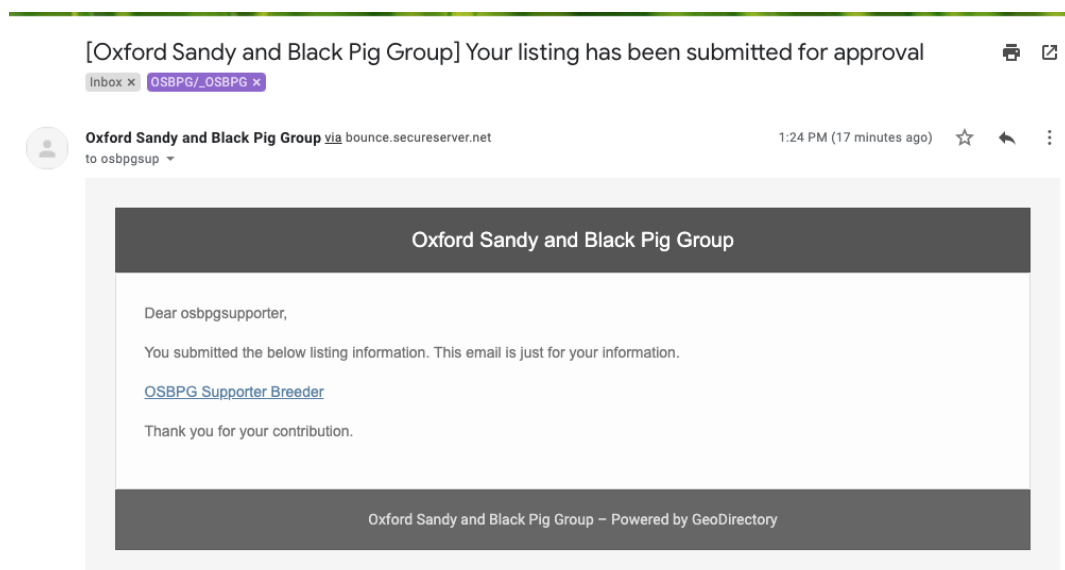


The screenshot shows a web form for submitting a listing. At the top, there's a map preview and a 'Select Map View' dropdown set to 'Default Map'. Below this is a text input for 'Email' with the value 'osbpgsupporter@oxfordsandyblackpiggroup.org'. Next is 'Contact Number' with '07590381188'. Then 'Website' with 'http://oxfordssandyblackpiggroup.org'. A section for 'Bloodlines Kept' has three buttons: 'Alexander', 'Clare', and 'Cynthia'. Below that, 'Services Available' has two buttons: 'Breeding Stock' and 'Meat Weaners'. A 'Default Category' dropdown is also set to 'Meat Weaners'. At the bottom are two buttons: 'Submit Listing' and 'Preview Listing'.

21. Once submitted you will get an acknowledgment like below and an email confirming your submission. Your listing will not be live until it's been reviewed and approved by the charity. However, you can preview your listing using the link in the email you receive.



22. Example submission email.



23. Once approved you will get a further email confirming this and your listing will be live on the map

[Oxford Sandy and Black Pig Group] Listing Published Successfully

Inbox x

OSBPG/_OSBPG x



Oxford Sandy and Black Pig Group via bounce.secureserver.net
to osbpgsup ▾

1:43 PM (0 minutes ago)



Oxford Sandy and Black Pig Group

Dear osbpgsupporter,

Your listing [OSBPG Supporter Breeder](#) has been published. This email is just for your information.

[OSBPG Supporter Breeder](#)

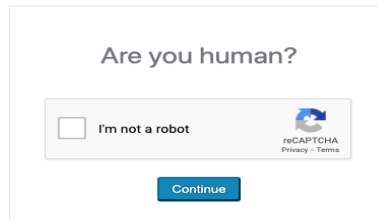
Thank you for your contribution.

Oxford Sandy and Black Pig Group – Powered by GeoDirectory

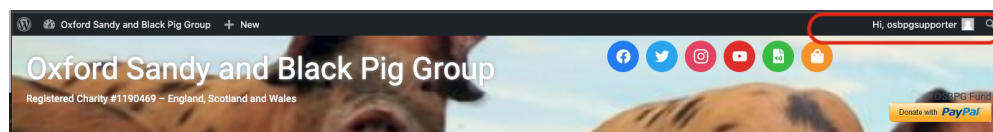
Managing Your Listing

24. Goto <http://oxfordsandyblackpiggroup.org/wp-login.php>

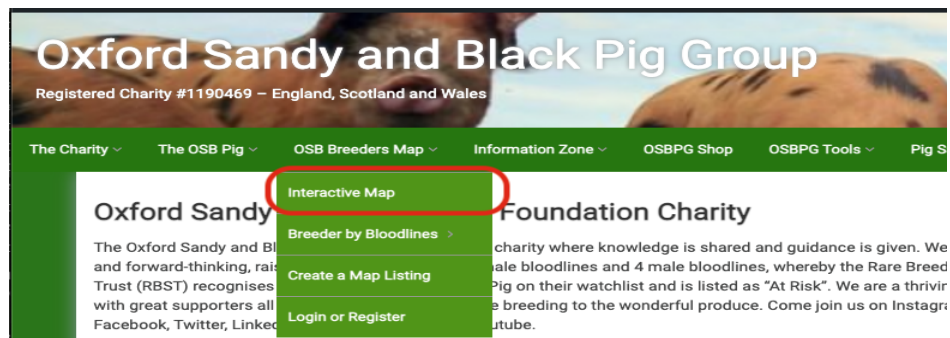
25. If you are prompted with an “Are you human?” box, Click the box then click Continue



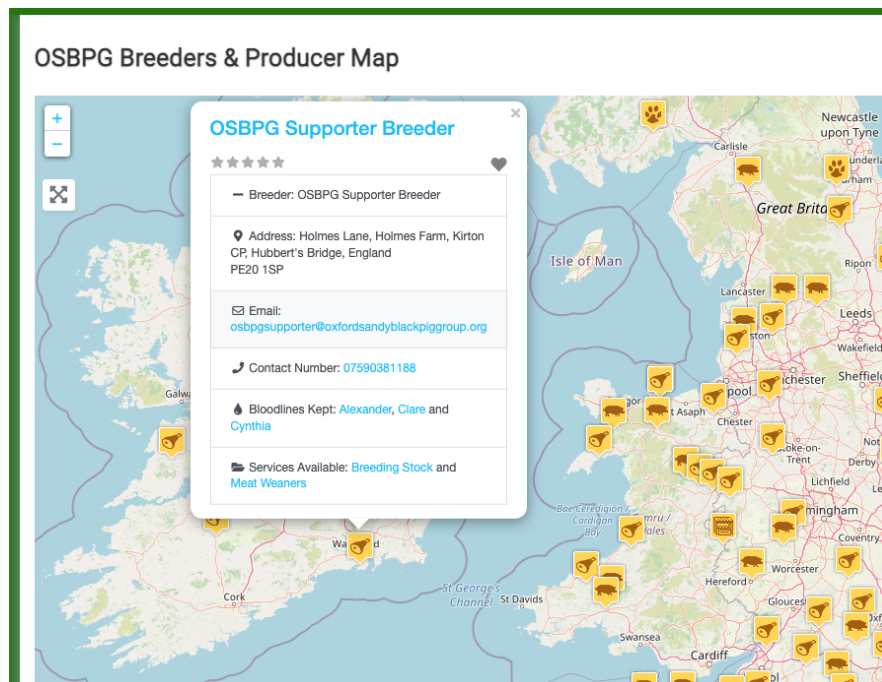
26. Login with your details and you will be taken to the main website where you will see you're logged in like below.



27. Now click on “OSB Breeders Map” followed by “interactive map



28. Locate your listing via zooming in on the map or using the search function at the bottom of the page.



29. Click on the map listing name (in blue), then scroll down to the bottom of the page and click edit.

Previous

Edit

Delete

30. You will now have access to edit any data, bloodlines, pictures, etc similar to when you created the listing.

Enter Listing Details

Breeder *	<input type="text" value="OSBPG Supporter Breeder"/>
<small>Enter the title.</small>	
Name: *	<input type="text" value="The Supporter"/>
Address *	<input type="text" value="Holmes Lane, Holmes Farm, Kirton CP, Hubbert's Bridge, England"/>
<small>Please enter the listing street address. e.g. : 230 Vine Street</small>	
Address line 2 (optional)	<input type="text"/>
<small>Please enter listing Address line 2 (optional)</small>	
Country *	<input type="text" value="United Kingdom"/>
<small>Click on above field and type to filter list.</small>	
Region *	<input type="text" value="Lincolnshire"/>
<small>Enter listing region.</small>	
City *	<input type="text" value="Boston"/>
<small>Enter listing city.</small>	
Postcode	<input type="text" value="PE20 1SP"/>
<small>Please enter listing Postcode</small>	
<input type="button" value="Set Address On Map"/>	

Click on "Set Address on Map" and then you can also drag map marker to locate the correct address



31. When finished click submit, this time you will not need approval and will see a screen like this

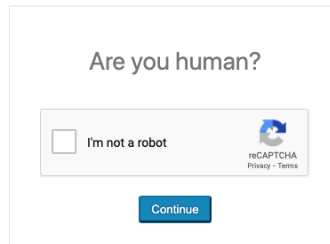
Edit OSB Breeder

Update received, your changes are now live and can be viewed [here](#).

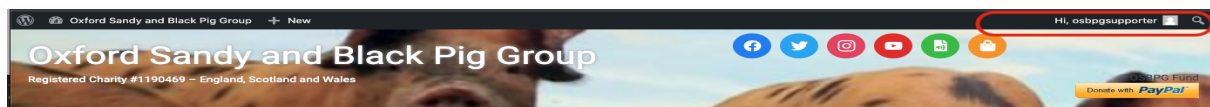
Deleting Your Listing

32. Goto <http://oxfordsandyblackpiggroup.org/wp-login.php>

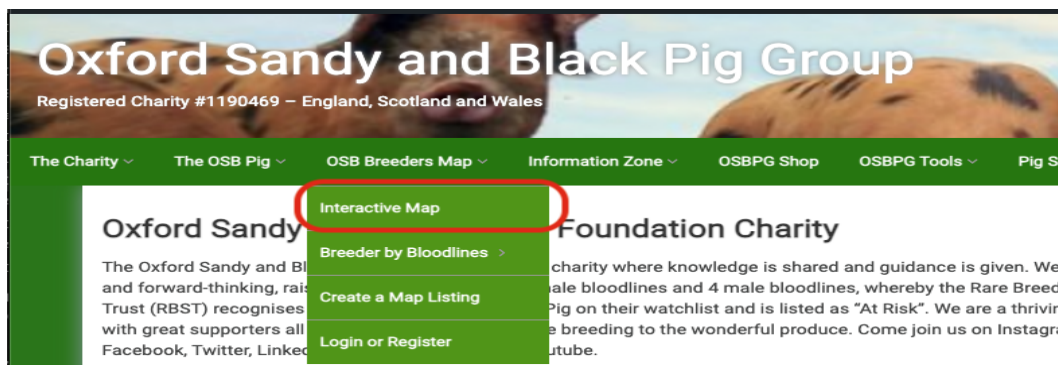
33. If you are prompted with an “Are you human?” box, Click the box then click Continue



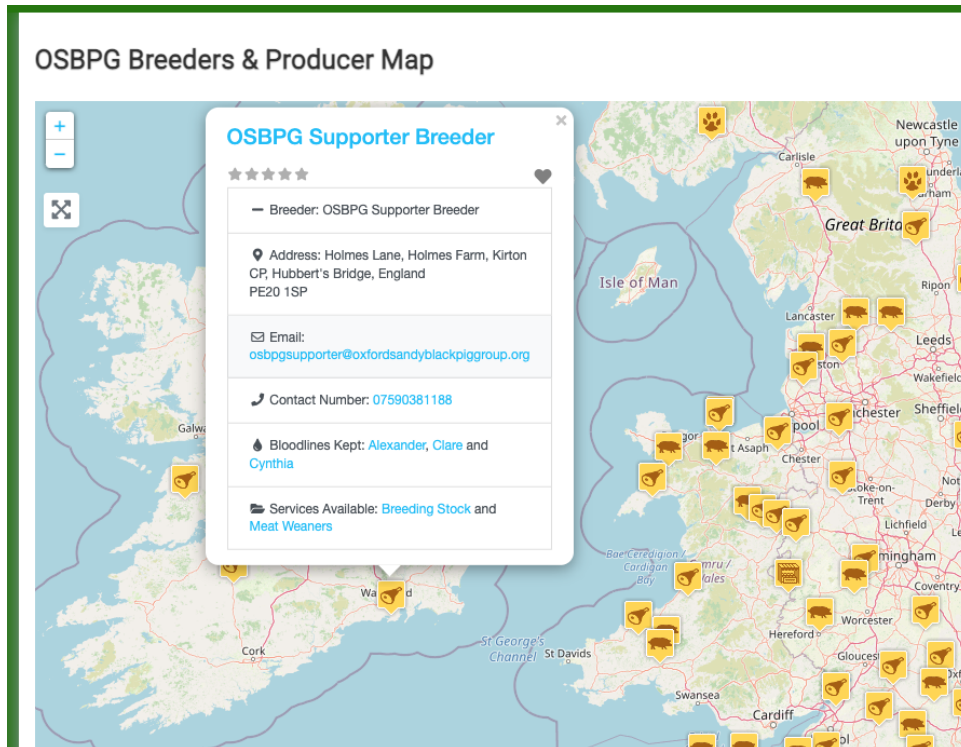
34. Login with your details and you will be taken to the main website where you will see you're logged in like below.



35. Now click on “OSB Breeders Map” followed by “interactive map



36. Locate your listing via zooming in the map or using the search function at the bottom of the page.



37. Click on the map listing name (in blue), then scroll down to the bottom of the page and click delete.

Previous



38. When prompted confirm you're happy to delete by clicking ok, if you did this in error click cancel.

